Job Description
Organisation: Asia Investor Group on Climate Change
Job Title: Senior Associate
Location: Japan (hybrid)
Department / Team: Policy
Position Reports to: Director of Policy

About the Organisation
The Asia Investor Group on Climate Change (AIGCC) is the leading investor organisation catalysing action on climate change across Asia. We drive awareness and encourage action among Asia's asset owners and financial institutions about the risks and opportunities associated with climate change and low carbon investing. AIGCC provides capacity for investors to share best practice and to collaborate on investment activity, credit analysis, risk management, engagement, and policy. With a strong international profile and significant network, AIGCC represents the Asian investor perspective in the evolving global discussions on climate change and the transition to a greener economy. AIGCC has over 80 members from 11 markets and with over USD 40 trillion in assets under management.

With a strong international profile, the AIGCC network also engages with government pension and sovereign wealth funds, insurers, and endowments, AIGCC represents the Asian investor perspective in the evolving global discussions on climate change and the transition to a net-zero emissions economy.

Role Explanation
Candidates must be from the private/public sector who have no prior experience with Nonprofits or non-climate related NPO or Non-climate related NPO who has no experience with climate finance.

AIGCC is the leading network of institutional investors in Asia mitigating climate risks and seizing the opportunities of net zero. AIGCC provides capacity and a trusted forum for investors active in Asia to share best practice and to collaborate on investment activity, credit analysis, risk management, engagement and policy related to climate change.

We **connect, collaborate and advocate** on behalf of our member investors to accelerate progress and action on climate change, responsibly manage long term risks and opportunities, drive sustainable returns for investors and the beneficiaries they represent across the diverse markets of Asia.

These are our network's three key pillars of activity for delivering AIGCC's mission:

Investor Practice & Capacity-Building
We build our members' ability to manage climate risk, providing, capacity building through working groups, peer-to-peer dialogues, roundtables, resources, and masterclasses, and guidance on global climate investment initiatives, including the Net Zero Asset Managers initiative, Paris Aligned Asset Owners initiative, and Investor Climate Action Plans.
Stewardship & Corporate Engagement
We ensure institutional investors are engaging with the big emitters across Asia on a level of ambition that aligns with 1.5°C target. Our key engagement programs are Climate Action 100+ and the Asia Utilities Engagement Program.
Policy & Advocacy
We contribute to the collective advocacy for policy that enables investors across Asia to allocate capital in a transition to net zero. We engage with policymakers directly, via public advocacy, submissions to formal processes, and convening high-level roundtables.

About the role
This role will be responsible for supporting and implementing the AIGCC policy and advocacy agenda in the region with a particular focus on Japan - engaging with investors, financial regulators, policymakers, and partners to drive our climate policy objectives. You will report into the Director of the Policy and will work closely with AIGCC's Head of Japan, the policy managers and analysts in the team on mitigation, adaptation, climate-nature policies and broader climate finance and governance related policies. You will also work collaboratively with colleagues in other teams working on corporate engagement and sectoral transitions, to identify related policy considerations and advocacy opportunities.

Key Responsibilities

- Conduct background research to inform the development of AIGCC research, policy papers, submissions, and briefing notes on themes of energy transition (with a focus on grids and transmission infrastructure and energy market regulations), climate finance and governance related issues across Asian markets (likely focus on stewardship codes, taxonomies and transition plans) with a focus on Japan
- Facilitating feedback and engagement with investors on AIGCC's policy positions through AIGCC working groups on relevant thematics as well as the Japan working group (on Japan-focused policy advocacy)
- Delivery of relevant AIGCC policy and relevant research materials externally with policymakers and other stakeholders through presentations, media briefings, reports, workshops, roundtable sessions, working group meetings, etc.
- Work with the Directors to develop new research pieces to further expand investor's understanding of complex climate and transition issues in collaboration with research organisations active in the space.
- Develop content for AIGCC communications including, for example, the AIGCC member newsletter, monthly member meetings, member case studies, report publications and related member communications material, as required.
- Promote AIGCC's advocacy goals through multiple communication channels, including representing AIGCC in forums and public events, as required.

Requirements
Essential Qualifications, Experience and Skills

- Mid-career level legal professional with at least three years' experience as a lawyer with a capital markets, M&A, project financing or general corporate focus; in-house legal experience with corporates in the energy, industrial sectors would be favourable as well.
- Fluent spoken and written Japanese a must. Business-level language skills in English is essential as well.
- Proficiency in developing/supporting crafting and navigating intricate projects marked by evolving dynamics and diverse global and regional partnerships.
- A track record of adeptly nurturing relationships, orchestrating collaboration with partners and coalitions.
- Strong organisational, project management, writing, verbal communication and interpersonal and skills.

Other Requirements

- A motivated and proactive self-starter, and confident working independently and as a team player in a fast-growing organisation in a start-up environment.
- Desire to work in a mission-driven and non-profit environment.
- Willingness to learn and engage cross-functionally, values aligned with the organization's values.
- Openness to different communication styles, ways of working, cultural approaches to feedback, and an enthusiasm to collaborate effectively and thrive in the organisation.
- This role will involve travel within the region as required.
- Some of the work might require attendance at meetings and calls outside of standard business hours.

Desirable Qualifications and Experience

- Experience in policy development in investment, finance, or corporate management, ideally with a focus on climate, energy or environmental matters.
- Understanding of government policy making and decision-making processes in Japan and other Asian markets.
- Experience in public speaking and delivering presentations.
- Experience of AI usage an advantage.

This role is part of the ***Climate Finance Fellowship****, a 12-month program designed to bridge the talent gap in the climate finance sector. The Fellowship supports mid-career finance professionals who are looking to transition into purpose-driven, climate-focused work—particularly within nonprofit and civil society organizations across the Global South. Fellows are placed within high-impact host organizations, where they take on a core finance or strategy role. In addition to this placement, Fellows join a cohort-based learning journey that includes:*

- *Tailored climate and leadership development modules*
- *One-on-one coaching and mentorship*
- *Peer learning and community exchange*
- *Access to professional networks in climate and development*

The Fellowship is led by ***Surge Climate Talent*** *(SCT), with program design and implementation managed by* ***Global Good x Amani****, an impact consulting and leadership development firm.*

Together, SCT and GG x Amani are working to ensure that host organizations are supported, Fellows are set up for success, and the program contributes meaningfully to strengthening the climate finance ecosystem.

This opportunity is especially suited for professionals from the private or public sectors with strong finance experience who may not yet have worked in climate or nonprofit contexts. It is also open to those currently in the nonprofit sector seeking to specialize in climate finance.