



REGIONAL MANAGER: DURBAN

An exciting opportunity exists within ProBono.Org, the only pro bono clearinghouse in South Africa.

Experience and Qualifications:

- LLB Degree
- Admitted Attorney or Advocate
- ± 6-10 years post-admission experience rendering general legal advice and assistance to individuals, communities and non-profit organisations as well as working in a managerial/leadership position, managing other staff members and finances
- Knowledge/experience of constitutional / human rights / public matters and issues
- A demonstrable commitment to and interest in public interest law
- A demonstrable capacity to innovate
- Ability to lead and take important decisions, as well as work as part of a team as team leader
- Established network and contacts within various NGOs
- Strong communication and interpersonal skills
- Excellent command of the English language, both written and verbal
- Computer literate (MS Office supported programmes)
- A valid driver's license, own transport

Job Responsibilities:

- Overall responsibility for the leadership of the Durban office
- Responsible for the direction, management and general administration of the Durban office
- Responsible for the supervision of the Durban staff and for human resources
- Responsible for maintaining and expanding strategic relationships in KwaZulu-Natal
- Responsible for maintaining and growing pro bono opportunities for the legal fraternity in KwaZulu-Natal
- Responsible for the protection, promotion and growth of the ProBono.Org brand in all its manifestations in the region
- Responsible for financial management of Durban office
- Responsible for identifying funding opportunities for Durban office
- A key contributor to overall communications

To apply please email a motivation letter, completed AA bio summary form with your CV, to ruth@actionappointments.co.za by 28th April 2014.

Only short-listed candidates will be contacted.