

Job Code:		Job Title:	<b>Landscape Conservation Officer</b>	
Reports To:	<b>Landscape Conservation Director</b>			
Supervises/Manages:	<b>Program Officer (s)</b>			
Location:	<b>Cape Town South Africa</b>	Department:		
Full Time or Part Time:	<b>Full-Time</b>	Date Approved:	<b>February 2018</b>	
<b>For US-based positions only:</b>	Salary or Hourly:		Classification:	
<b>Job Description</b>				

#### **POSITION SUMMARY/ OBJECTIVE**

Working with the Director, oversees the effective development and implementation of IFAW's programmatic strategies within the Landscape Conservation Program, where appropriate, in line with IFAW's international institutional priorities.

#### **ROLE AND RESPONSIBILITIES**

- In collaboration with the Landscape Conservation Director, be responsible for the strategic development of Landscape Conservation Program.
- In collaboration with the Regional and Program Directors, plays an integral part in the strategic development and implementation of IFAW's program within the regions where the Landscape Conservation Program is implemented.
- In collaboration with the Regional and other Program Directors, plays an integral part in the strategic development of program integration with other program areas to ensure the institutional objectives of cross programmatic integration are realized.
- In partnership with the Regional and Landscape Conservation Director, is responsible for the assisting of regional programme planning, monitoring and evaluation in line with institutional goals and regional objectives.
- In collaboration with the Regional Director and Landscape Conservation Director, is responsible for identifying new program opportunities and assisting with conducting due diligence to ensure institutional goals and regional objectives are aligned.
- Ensures that the effective development of strategies for IFAW Landscape Conservation programs are designed to change public, government and business behavior, in collaboration with the Regional Director, Program Directors and appropriate HQ and IOC staff.
- Work with Regional and Program Directors to ensure effective planning and oversight of Landscape Conservation program budgets and implement administrative systems within the program function to ensure timeous delivery of budgets, work plans, communication opportunities and project plans.
- Ensures effective communication and integration with other IFAW functions as appropriate, including development, communications, finance and other country/regional offices, International Operations Centre and headquarters.
- Provide technical expertise to the organization as it relates to program and operations within the Landscape Conservation program to inform institutional goals and enhance IFAW's presence.
- Represents, when necessary and appropriate, IFAW and the Landscape Conservation Director to the public, media, politicians, senior bureaucrats, outside organisations, and other key opinion

formers, and works with the Regional offices to promote and develop the Director's role as key spokesperson for IFAW in the program area.

- Maintains a thorough working knowledge of animal welfare and conservation issues as well as other related issues, including keeping abreast of new developments in connection with programme initiatives. Ensure the Regional Director and Program Directors are kept fully briefed of programmatic strategic developments.

#### **QUALIFICATIONS AND EDUCATION REQUIREMENTS**

- Appropriate education/work experience in animal welfare/conservation.
- At least 4 years' experience in programme management in animal welfare/conservation.
- An effective knowledge of media, national and international politics and conservation trends.
- Have a sound knowledge of all the program areas IFAW is involved in institutionally.
- Proven track-record in working on implementation of programs and an understanding of the importance of planning, monitoring and evaluation in delivering effective programmes.
- Excellent leadership and management skills developed from managing a staff team.
- Computer literate.
- Excellent communication skills, both verbal and written, in English.
- Able to undertake regular international travel.

#### **OTHER DUTIES**

Please note this job description is not designed to cover or contain a comprehensive list of activities, duties or responsibilities that are required of the employee for this job. Duties, responsibilities and activities will change from time to time to meet the needs of the department and our company.