



Job title:

Social Economic Development Manager

Purpose of the Role

- Manage the social economic development initiatives for the company
- Identifies and implements strategic, short and long term to achieve economic development goals
- Work within the implementation plan
- Socialize plan with affected role players internally and externally (all key stakeholders - local government, municipalities, communities, beneficiaries etc on key focus areas and plans
- To manage the Local Economic Department at operational level and contracted suppliers/service providers and project managers ensuring fulfilment of project objectives
- Creates an annual action plan and identifies resources needed to implement the plan;
- Manage community expectations
- Plan and lead each initiative
- Work with the community liaison officer closely
- Monthly/Quarterly meetings with the community
- Report to the Department of Energy quarterly on initiatives
- Project management
- Ensure proper governance is in place
- Report to the Social, Ethics and Remuneration committee on a quarterly basis
- Manage pickets, strikes, riots within the community and Project site
- Work closely with the IPP Office in terms of quarterly reporting and manage ensure that termination points and penalties are managed
- Will be a trustee within the SDI Trust
- Engage with the SDI Trust with initiatives planning
- Report to the CEO and board on progress

Key appointment criteria

- B degree in Social Science / Business Administration or equivalent qualification
- Diploma/certificate in Project Management
- Total of 3-5 years management experience in SED Project management or Community Development
- A minimum of 3 years operational Integrated Development Plan experience at local government level
- At least Code B drivers' licence
- Proven track record in similar organisation an added advantage
- Preferable experience with similar EDO programmes or requirements, experience in other REIPPP projects would be an advantage



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- Knowledge of Corporate Governance, statutory knowledge, knowledge of relevant policies and procedures
 - Project Management Skills, Management skills and competencies
 - Relationship building and networking skills
 - Financial Management knowledge and competencies
 - Communication, Strategic, Influencing, Negotiating and Presentation skills
 - Business Process knowledge