

DRAFT Advert for R2K National Coordinator

As of 26 September 2019

The Right2Know Campaign (R2K) is looking for an experienced National Coordinator to support efficient and effective campaigning efforts and ensure R2K continues to grow as a vibrant democratic Campaign.

This is an opportunity to work with committed activists around the country to support popular campaigns that have a real impact on the challenges facing South Africa at this critical period in our democracy.

Amongst others, major responsibilities include:

- Ensure R2K's strategy and campaigns continue to have impact that fulfill the organization's mission;
- Working with R2K staff and elected leaders to maintain effective participatory decision-making processes characterised by transparency and accountability;
- Ensure sound financial management and long term sustainability of the organisation, including raising necessary funds;
- Ensure R2K is governed in line with our principles and complies with all laws and regulations, policies and procedures.
- Ensure the efficient and effective day-to-day programmatic work of the organization by fostering effective teamwork between R2K activists and staff.

The successful candidate will meet the following requirements:

- Minimum 5 years proven experience in a comparable position in the non-profit field;
- A relevant tertiary qualification (preferably post-graduate);
- Experience working in democratic activists spaces and commitment to the democratic principles of the R2K Campaign;
- Strong grasp of the socio-economic context and law as it impacts on the right to know;
- In-depth knowledge of non-profit governance and general management best practice;
- Strong understanding of financial management and proven ability to raise funds;;
- Experience in developing and evaluating strategic and operational plans;
- Understand performance management principles and maintain good working relationships with staff and volunteer activists in flexible team environments;
- Excellent written/verbal communication skills with multilingualism being an advantage;
- Ability to self-manage and multi-task, pay attention to detail, planning, organising and time management;

The successful candidate will be based at our National Office in Salt River, Cape Town.

Only short-listed applicants will be contacted. R2K reserves the right not to make an appointment.

For more information visit www.r2k.org.za,