



JOB DESCRIPTION EXECUTIVE DIRECTOR

Reporting to the AVA Board, the Executive Director will be responsible for translating their passion for making a difference in the lives of South African youth from under-resourced communities into leading and inspiring the AVA team in supporting these youth on their journey to realising their potential through volunteering.

The key performance areas of the ED include:

1. Providing strategic direction and vision
2. Fundraising and building and maintaining relationships with donors
3. Financial oversight and guidance of the organisation
4. Leading, motivating and building the AVA staff as a whole as well as directly managing the senior managers
5. Creating and identifying a platform from which AVA can continue to leverage innovative and unique opportunities
6. Communicating, upholding and promoting the vision and mission of the AVA to all stakeholders including the AVA Board, donors, volunteers, staff and beneficiaries

Key requirements of this position include:

1. Extensive experience in successfully leading a credible organisation, preferably within the field of youth development
2. Creative complex problem-solving skills
3. The ability to oversee and prudently manage the financial responsibilities of an organisation
4. Proven experience and a successful record in fundraising
5. Proven ability to network at the highest level and build lasting relationships with donors and government stakeholders
6. Ability to deliver high quality to tight deadlines and hold the team to the same standard
7. Ability to manage and prioritise a complex set of responsibilities
8. Excellent facilitation and personal development skills
9. Entrepreneurial spirit and the vision to spot innovative opportunities and solutions
10. Excellent interpersonal skills and the ability to engage authentically with all stakeholders