

JOB DESCRIPTION

Job title: Programme Development Officer – Disability Inclusive Development

Station: CBM Southern Africa Regional Office - Cape Town

Reports to: Regional Director

Main responsibilities and duties:

Activities will include, but are not limited to:

Disability and Development

- Act as a resource person for Inclusive Development in Southern Africa (capacity building and providing advice/ support/training to CBM and its partners)
- Built Capacity within CBM and its partners on Disability and Inclusive Development
- Promote and support the national partners (government and civil society) in their activities to advocate for disability inclusive development and for national disability programmes that mainstream disability within their budget allocations
- Create awareness about disability through the production of information material and presentations at meetings and conferences

CBR (community based rehabilitation) advisor

- To assist in the development of new CBR programmes in Southern Africa according to the Region's strategic plan.
- To give support and advice to existing CBM supported CBR programmes in Southern Africa
- In coordination with other CBM CBR consultants, to develop and maintain a knowledgebase on developments around CBR in Africa
- In coordination with other CBM stakeholders, to network with other CBR programmes and organisations interested in CBR in Africa
- To monitor and evaluate CBM supported CBR programmes as required

Networking and DPO capacity building

- Support CBM Country Offices to formalise partnerships and increase communication with Disability Partner organisations (DPOs)
- Look for ways to be able to develop joint projects with DPOs and other Disability organisations in the region

- Support CBM partners with their advocacy and disability awareness work
- Support country offices to create partnerships and develop joint advocacy activities with DPOs around disability mainstreaming, its monitoring and the development of alternative reports

Regional Office

- Assist in Programme planning, budgeting and monitoring of CBM programmes in the Southern Africa Region.
- Facilitate operational research, outcome studies, and evaluations of CBM programmes in the Southern Africa Region.
- Support of CBM's country representatives in the Southern Africa Region
- Participate in development of regional and country plans and implementation for the Region to ensure they promote disability inclusive development
- To represent the Regional Office in CBM international Teams of Competency/Projects as mutually agreed

Qualifications, competencies required:

- Preferably a masters degree in Disability studies
- Experience on the African continent in the management of CBR,
- Proven experience in training and facilitation
- Sound knowledge and experience in Disability & Inclusive Development
- Experience working across the African continent
- Administrative and project management skills
- Adaptability and flexibility

Personal attributes:

- Adheres to CBM beliefs and values
- Adheres to CBM's Child Protection Policy
- Strategic thinker & result oriented
- Strong and pleasant team player
- Talent for Empowering / Developing others
- Able to communicate effectively and motivate people
- A mind-set that is more flexible than doctrinal
- A personality who combines firm professionalism with a skilful and motivating personality
- Able and willing to travel frequently in the Southern African region